Attendees: *Bernie Simpson, Louis Poirier, Dave Farough, James Dicks, Tom Abernethy, Allan Braun, Theresa Arsenault, Phil Cassidy*

Observers: *Mike Rochette, Raymond Blimkie*

*Regrets: Jeff Boucher, Chantal Fowler, Lindsay Temple, Clay Dawdy*

| **Agenda Items** | **Discussion** | **Action** |
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| 1. Welcome | Jim opens the meeting at 5:45 pm. |  |
| 1. Draft Minutes | Louis submitted the minutes from the July 15th, 2015 meeting in advance. | Tom proposes that the July minutes be accepted as amended, Dave seconds the motion.  Approved unanimously |
| 1. Financial Report and Budget preparations | Tom submitted regular financials in advance of the meeting along with the draft financial statements for the 2014-15 year.  Discussion around BD program and how that is evolving as well as the LTAD and progression of our athletes in our various programs.  Pre-course cost has increased this year to $50 plus $20 / module and travel costs will be greater to Mont Ste. Anne than Calabogie.  Draft 2015-16 budgets were received from Calabogie, and Pakenham. We are still working with Edelweiss, Cascades and TC. We also need a budget from the Black Diamond Program and the Winter Sports Clinic. We would also like a member of Winter Sports Clinic to sit on the NCD Board.  Public accountant, BDO Canada asked that the board approve the draft financial statements for 2014-15. | Phil proposes that the financials be accepted as presented, Theresa seconds the motion.  Approved unanimously  Phil will communicate back to WSC  Allan proposes that the financial statements for the 2014-15 year be accepted as presented, Dave seconds the motion.  Approved unanimously |
| Meal & Break | Jim moves to break for dinner |  |
| 1. Registration | Tom submitted a report explaining the differences between CADS Quebec, Ontario and NCD.  Allan discussed a membership data base; we’ll setup a special meeting for program registration coordinators and program coordinators. | Allan will follow up |
| 1. CPC Equipment Update | No word yet, September – October likely for an answer. Applied for $10k. |  |
| 1. Eastern Pre-Course | Louis suggested that we need to ensure that all of the course conductors are at the Pre-course + 1 per program. Discussion ensued with Board agreeing to send up to 10 members.  Concerns about the more onerous requirements for certification as we merge with CSIA. More CSIA methodology will be required. This could disenfranchise some of our volunteers who will need to be recertified. | Mike will send out an email to see who wants to / should attend pre-course. |
| 1. NCD-AGM and Nominations update | Discussion surrounding dates for next meeting and AGM  Documents must be sent out to membership 3 weeks prior to the AGM.  3 positions are up for election at the AGM. Jim, Louis and possibly Jeff’s positions will be up for election.  40 people required for Quorum | Bernie proposes that the next meeting be on Oct 14th and AGM be on Nov 12th, Allan seconds the motion.  Approved unanimously  Bernie will ask Bruce Meredih to oversee the board nominations and election |
| 1. Website update | Webinar for website, committee members from each program have been notified. If programs want more members on the committee they can add additional people at this time. |  |
| 1. Festival 2016 | Suggestion to add $15000 to budget for Festival for 12 people, instructors and participants registered in SKIMP courses. This will be tabled with the budget. |  |
| 1. Give it a Go | Jeff Boucher suggested a coordinated effort to allow people to try our program. Suggestions that this has been done adhoc and memberships may not have been enforced in the past. We should ensure some formalism to ensure proper procedure for membership. Suggestion that this should be scheduled once a year or regularly and that the Executive Director be advised in advance in order to adhere with CADS national insurance policy. | This will be headed by individual program coordinators at each hill |
| 1. Volunteer recognition | Should be recognized at a program level. Do we want to coordinate purchase of awards? Likely still done primarily at a program level. Tom suggested 5, 10, 15, 20, 25 year pins that would be added to any awards from the programs. Board thinks that this is a good idea. | Will be discussed further at the next meeting |
| 1. Ski Show   Oct. 24-25th 2015 | Approximate budget of $600 for the ski show, Jeff and Phil are coordinating. | Bernie proposes that expenses up to $1000 be approved for the ski show, Phil seconds the motion.  Approved unanimously |
| 1. Army Run | We are currently set up in the community area for this weekend. Phil reports that the tent is secured for the event.  Jim provided Phil with the Festival slide show for the booth |  |
| 1. Winter Sports Clinic | The grant from True Patriot Love was reduced to $25k but confirmation will once again be very late. | Phil will coordinate between WSC and NCD |
| 1. Items added to the Agenda | Nametags – Edelweiss and Cascades want them for the upcoming season.  Raymond commented that Calabogie’s waiting list has doubled since last year. Louis mentioned that it is difficult for new sit skiers to join Edelweiss unless they bring volunteers.  The web committee is overseeing the NCD tab on the website and Bernie has authority over this section as president. |  |
| 1. Round Table | All passed |  |
| 1. Next Meeting | The next meeting will be on Wednesday October 24th |  |
| 1. Adjournment | Jim closes the meeting at 7:55 | Motion to adjourn proposed by Tom |